

## **Wondered About OHIO Notary Questions Like These?**

- Can I notarize if a document is written in a foreign language?
- How does a person with Power of Attorney sign? Must I see the POA?
- Can I notarize for relatives? When is this not appropriate?
- When must I administer an oath/affirmation? How is it worded? What are possible penalties for not doing so when required?
- Do I add a state/county venue to my certificate if none appears?
- Does “SS” mean to add the signer’s Social Security number?
- I’m notarizing in Marion County, but my commission is recorded in Franklin County, where I live; which county goes on the notary certificate?
- An Ohio notary cannot directly certify a copy, but what is the alternative?
- Can I still notarize a signature that was already signed a week ago?
- Can I notarize a signature on a document from another state (or country)?
- Can a translator be used for a signer who doesn’t speak English?
- If there is not a notary certificate preprinted on the document, how do I know whether to use “acknowledgement” or “jurat” wording? Can I just “stamp & sign” without either?
- What do *FKA*, *NKA*, *AKA*, and *HTTA* mean when on the signature line?
- Can a disabled person have their hand “guided” by a relative while signing? How do I ensure they are aware of the document’s content, and signing freely? What if they cannot physically sign?
- What is a “loose certificate”, and when/how is it used?
- My boss directed me to notarize on a document for his best client, who signed it in Cleveland and sent it to our office in Dayton. I know I shouldn’t notarize without a personal appearance and ID, but am afraid to upset my boss or risk my job. What to do?
- If I leave my company, can I take my seal and journal with me?
- Is an I-9 form a notarizable document? How to handle this request?
- Document signature line reads “Mary Jill Smith”, but ID name is “Mary Smith”; can I notarize? What if ID is expired, or does not show a photo?

- What is the difference between a Living Will and a Last Will & Testament? On which is the Principal's signature NOT notarized? What about witnesses?
- Am I required to have Notary Errors & Omissions insurance, or a bond?
- If I move from one Ohio county to another, do I have to again record my commission in my new county?
- Document shows maiden name, but ID is in married name - what to do?
- Although not required, should I still keep a journal?
- Can I perform a video notarization via Skype or webcam?
- The content of the document is in conflict with my religious beliefs; can I refuse to notarize the signature?
- Does notarization make a document "legal"?
- I'm asked to drive 10 miles to perform a notarization. Can I charge a travel fee in addition to the state-allowed \$5 notarization fee?
- What is an *Apostille*, and the important notary role in obtaining one?
- What is a "Medallion" notary, and where to find one?
- What is a "notary protest"?
- What is a "credible witness", and how is one used?
- Can a convicted felon hold a notary commission?
- Can an Ohio notary officiate a wedding?
- How do I handle an Ohio Vehicle Title transfer?
- Can I notarize electronically?
- Can I notarize, and also be a witness? Any exceptions?
- I heard that notary income is tax-exempt; is this right?
- Can I use either an inked notary seal or an embossed seal?
- Can a Power of Attorney signer take an oath?

**THE OHIO SOCIETY OF NOTARIES can help with ANY notary question!**

If YOU have a question about an Ohio signing procedure, unusual document, or best practice, **contact our FREE helplines at (614) 336-7878, (614) 348-3305, or email [info@ohionotaries.org](mailto:info@ohionotaries.org) – we're available day or night, 7 days week!**

You'll also find much valuable Ohio notary info at [www.ohionotaries.org](http://www.ohionotaries.org) – especially read the *“Ohio Notary 101”* and *“Cautionary Documents”* sections.